



POSITION ANNOUNCEMENT

Director of Special Projects: Successful candidate will have knowledge, skills and a minimum of three years experience in domestic violence center or coalition management. Candidate must have a successful history of grant writing and must demonstrate successful management of grant deliverables and budgets. Must have expertise working with survivors of domestic violence and knowledge of empowerment-based advocacy. Successful candidate will have knowledge of root causes of violence against women and oppressed groups, proven training experience, ability to multi-task, a consistent employment history and the capacity to create and implement programming. A Bachelor's Degree and three years mgt/program development and supervision experience required or a high school/equivalency diploma and five years experience. An experienced candidate who has worked in a certified domestic violence center or for coalition is preferred. Excellent verbal/written communication skills. Proficient in Microsoft Word. This job is based in Tallahassee, Florida and requires extensive in-state and limited national travel.

Required: Cover letter of application, resume and three references to Personnel, FCADV, 425 Office Plaza Drive, Tallahassee, Florida 32301 or by FAX 850.425.3091 or via email to personnel@fcadv.org.

FCADV is an EOE/AA employer and encourages candidates from diverse populations to apply.